

VISVODAYA GOVERNMENT DEGREE COLLEGE
VENKATAGIRI , SPSR NELLORE (Dt.) – 524 132

ACTION TAKEN REPORT
2019-2020

S.No.	Plan of Action	Action Taken
1	Principal resolved to discuss with staff and form Committees for the Year 2019-2020.	Committees formed for the year 2019-2020 and staff have done their duties accordingly.
2	Resolved to update the College website with the support of Computer Science faculty. It is advised to incorporate necessary information in the college website and keep updating it as and when required.	The College website is being updated as and when necessary.
3	Resolved to submit the AQAR for the year 2018-19 to the NAAC office by the end of December 2019. IQAC Co-ordinator and members have resolved to collect the required data from all the departments for submission of AQAR.	The IQAC has requested all the Departments to submit a copy of the reports of the programmes done by the Departments as and when the programmes are completed. IQAC has collected most of the information for preparation of AQAR. However IQAC resolved to counter check for any lapses and collect all the information required.
4	It is resolved to work for extra hours to bring out the data collected for NAAC into the revised formats.	IQAC successfully put the information in revised formats.
5	Resolved to assign the Computer Science Lecturer to take care of biometric attendance and to co-ordinate with the service providers for resolution of any problems that may arise. Biometric attendance is mandatory for the Students, Teaching and Non-Teaching staff.	The work related to Biometric attendance has been assigned to Computer faculty. Students, teaching and non-teaching staff have been recording their attendance in the Biometric device.
6	Resolved to arrange for "Guru Vandan" Programme to be organised by Old Students' Association.	The college made arrangements for the organising of 'Guru Vandan' programme by the Old Students' Association of this College. The Alumni, the Faculty who served the College earlier and the Principal of this College attended the Programme on 05-10-2019.
7	Celebration of International Girl Child Day by WEC.	Celebrated "International Day of the Girl Child" by Women Empower Committee on 11-10-2019.
8	It is resolved that JKC with the support of Principal and other faculty would organize "JOB MELA" for the current and old students of this College and those who are in and near Venkatagiri.	Jawahar Knowledge Centre (JKC) conducted a mega Job Mela on 05.11.2019 in association with the nearby industries and other companies like Apollo Pharma and XS Real Mobile Company. The companies issued appointment letters to the selected students who attended the interview.

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9	It is resolved to make atleast two staff members responsible for collecting and reviewing the information, document and evidences submitted by the Departments for speeding up NAAC work	Committees were formed for each criterion, so that work can be done faster.
10	Resolved to conduct the Human Rights Day.	Human Rights Day was celebrated by Department of Political Science on 10.12.2019.
11	Resolved to initiate NSS programme in near by villages.	NSS Programme conducted by the students and faculty in the village "Eswaraiah Colony" , Yerpedu (M) from 02-01-2020 to 08-01-2020.
12	Resolved to conduct MOOC's workshop to enrich the Students and Faculty in online courses	Faculty and students actively participated in MOOC's workshop conducted by DRC on 23-01-2020.
13	Resolved to make arrangements for "Voters' day celebrations"	Department of Political Science conducted voters' day celebrations on 25-01-2020.
14	Resolved to introduce Certificate courses through some departments	Certificate course on Ambedkar Studies was conducted by Department of English.
15	Resolved to discuss with the in-charge of Departments to conduct field trips and educational tours.	Department of Zoology conducted field trip for the students on 30-01-2020.
16	Reinforce Women Empowerment Cell	The Women Empowerment Committee (WEC) conducted a Programme "Kishori Vikasam" on 03-02-2020. Woman SI of Venkatagiri Police Station, Senior Lawyer were invited for the programme in associated with ICDS Project.
17	Resolved to organize medical awareness programmes.	Blood donation camp was conducted by NSS on 11-02-2020.
18	Resolved to make arrangements for Job Mela by JKC.	Jawahar Knowledge Committee conducted another mega job mela on 14.12.2020.
19	Resolved to conduct District Resource Centre (DRC) Seminar by the concern department.	District Resource Centre (DRC) Seminar was conducted by Department of English on 28-02-2020.
20	Resolved to arrange guest lectures in each department.	Guest lectures were arranged by every department.
21	Resolved to initiate the programme "International Women's day	International Women's day was conducted by WEC on 08-03-2020.
22	Resolved to make arrangements for College day celebrations.	College day celebrations were conducted by the Principal, staff and students on 12-03-2020.

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