YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution   VISVODAYA GOVERNMENT DEGREE
                                                 COLLEGE, VENKATAGIRI

- Name of the Head of the institution   Dr. K. Aruna

- Designation   Principal

- Does the institution function from its own   Yes
  campus?

- Phone no./Alternate phone no.   08625-257063

- Mobile No: 9247262230

- Registered e-mail   venkatagiri.jkc@gmail.com

- Alternate e-mail   iqac@gdcvenkatagiri.ac.in

- Address   Near IIHT

- City/Town   Venkatagiri

- State/UT   Andhra pradesh

- Pin Code   524132

2.Institutional status

- Affiliated / Constitution Colleges   Affiliated

- Type of Institution   Co-education

- Location   Urban

- Financial Status   **UGC 2f and 12(B)**

- Name of the Affiliating University   **Vikram Simhapuri University**

- Name of the IQAC Coordinator   **G. Yugandhar**

- Phone No.   **7013800439**

- Alternate phone No.   **6381503360**

- Mobile   **7013800439**

- IQAC e-mail address   **iqac@gdcvenkatagiri.ac.in**

- Alternate e-mail address   **gyugandhar1@gma il.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   https://gdcvenkatagiri.ac.in/

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://gdcvenkatagiri.ac.in/documents/Academic-calenders/VGDC_Academic_Calender_2021_22.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.16**	**2014**	**05/05/2014**	**04/05/2019**

6.Date of Establishment of IQAC   **02/04/2010**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC   View File

9.No. of IQAC meetings held during the year   `4`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report   [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`Domain specific internships were provided to the final year students Industrial visits to Anvitha life care, Jayaramaiah nursery, Swarna Milk Dairy were undertaken Skill development courses and Life skill courses were introduced as part of revised curriculum PG entrance coaching for Botany and Political Science were provided Conducted National webinar titled India's Democracy @75 years`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
More number of skill based courses may be introduced	Skill oriented certificate courses namely, digital literacy, human rights and PHP were introduced
Subject related internships may be provided	Domain specific internships were provided to the final year students
Orientation on Community Service Project	All the first year students were provided with orientation on Community service project- surveying, campaign and reporting
Job oriented training may be provided	Skill development and life skill courses along with internships were provided

13.Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
IQAC	21/07/2023

14.Whether institutional data submitted to AISHE

Part A	
Data of the Institution	
1.Name of the Institution	**VISVODAYA GOVERNMENT DEGREE COLLEGE, VENKATAGIRI**
• Name of the Head of the institution	**Dr. K. Aruna**
• Designation	**Principal**
• Does the institution function from its own campus?	**Yes**
• Phone no./Alternate phone no.	**08625-257063**
• Mobile No:	**9247262230**
• Registered e-mail	**venkatagiri.jkc@gmail.com**
• Alternate e-mail	**iqac@gdcvenkatagiri.ac.in**
• Address	**Near IIHT**
• City/Town	**Venkatagiri**
• State/UT	**Andhra pradesh**
• Pin Code	**524132**
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• Location	**Urban**
• Financial Status	**UGC 2f and 12(B)**
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• Name of the IQAC Coordinator	**G. Yugandhar**

• Phone No.	**7013800439**
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• IQAC e-mail address	**iqac@gdcvenkatagiri.ac.in**
• Alternate e-mail address	**gyugandhar1@gma il.com**

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4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://gdcvenkatagiri.ac.in/documents/Academic-calenders/VGDC_Academic_Calender_2021_22.pdf

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Institutional/Dep artment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
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• Upload latest notification of formation of IQAC	View File	

9.No. of IQAC meetings held during the year	**4**
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional	**Yes**

website?		
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	

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• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Domain specific internships were provided to the final year students Industrial visits to Anvitha life care, Jayaramaiah nursery, Swarna Milk Dairy were undertaken Skill development courses and Life skill courses were introduced as part of revised curriculum PG entrance coaching for Botany and Political Science were provided Conducted National webinar titled India's Democracy @75 years

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- Name of the statutory body

Name	Date of meeting(s)
IQAC	21/07/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021	05/01/2023

15.Multidisciplinary / interdisciplinary

Our college has been dynamic in terms of offering courses based on the ever-changing time and needs of the community. In addition to offering traditional B.A, B.Com and B.Sc courses, our introduction of market-oriented courses like B.A English for Digital Age in the combination of History and Political Science in 2020-21 and Vocational Courses like B.Voc [Medical Lab Technology] in 2021-22 are the best examples of our promotion of a multidisciplinary approach. Now, as per the NEP 2020, the institution is open to offering a four-year honours degree or three-year traditional degree as per students' choice. The Life Skill Courses and Skill Development Courses offered semesters I to III follow interdisciplinary approach as students are free to opt courses of their interest. Further, the institute carries out several value added/certificate courses like Communication & Soft Skills, Computer Programming languages such as PYTHON, and JAVA which are open to all branches of students. Learning Management System (LMS) maintained by APCCE also gives free access to all our students to learn any interdisciplinary course or topics they are interested in. Even in future, we are also willing to offer any other multidisciplinary courses as per the guidelines of our APSCHE and APCCE which are our governing bodies in policy matters.

16.Academic bank of credits (ABC):

At present we implement the Choice Based Credit System(CBCS) introduced by APSCHE to the courses offered in the college. It offers a wide range of options for the students to choose electives in the final year and LSC & SDC courses in the first

and second years of their graduation. Our affiliating university maintains the academic bank of credits secured by the students in internal, practical and external evaluation processes.

17.Skill development:

Our institution strives hard to inculcate divergent skills among its students through different curricular, co-curricular and extra-curricular activities. Our curriculum includes four different Life Skill and Skill Development courses to be studied as per student choices. We teach these courses on par with the regular courses and try to impart the intended skills such as Communication and Soft Skills, Leadership, ICT etc. effectively in them. Our JKC and APSSDC wings play a key role in imparting Employability skills by conducting various training programmes in addition to offering some certificate courses. Further, APCCE took up the initiative to provide online certificate courses in collaboration with renowned corporate organizations like TIS & TCS. Several of our students attended courses like TCS-ION, IBM P Tech, CISCO Webex etc. and got certificates as well. From 2021-22, we are engaging our students in Community Service Projects and Internships at different govt. and non-govt. organisations to help them gain working skills to promote employability.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

We offer Indian Culture and Heritage as a Life Skill Course through which our students learn various elements of Indian history, tradition and culture. It mediates the sense of self-esteem in individuals because it involves certain aspects of their lives like beliefs, values, etc., which become the forefront of how one measures their worth. It builds self-esteem, creativity and problem-solving skills. Performing Arts is offered as one of the Skill Development courses to second-year students. Through this, we teach the importance of handicrafts, folk culture, dance, music and theatre which are key elements of Indian culture. Though we offer courses only in English Medium from 2020-21 as per the guidelines of A.P state govt., we use our mother tongue excessively to transact our lessons effectively for our students who are mostly from the rural backdrop and Telugu medium schooling. Our classroom anecdotes, illustrations, and examples are mostly drawn from our native cultural experiences. Further, we celebrate most of our festivals, commemoration days etc. on the campus to integrate Indian culture and knowledge system

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
Imparting outcome-based quality education comes first among the priorities of our college. The programme-wise and course-wise general, as well as specific outcomes, are clearly stated to all the stakeholders besides publishing the same on the college website. All our policies, pedagogical strategies and classroom techniques are designed keeping these outcomes at the heart of all our planning. All our faculty strive their level best to help students attain these outcomes. The attainment of the outcomes is evaluated by the IQAC, Academic Coordinator and the Principal at regular intervals through procedures like feedback collection, annual academic performance audit etc. Necessary suggestions for improvement are made to the individual faculty members who accept the same with a positive attitude and try to modify their strategies accordingly.
20.Distance education/online education:
The college does not offer any distance education courses. However, online education has become a part and parcel of our teaching-learning process, especially after the COVID-19 pandemic situation. During the lockdown phase, we delivered all our lessons effectively through G-suit linked Google Meet platform. Though most of our faculty were new to such technology, they were given appropriate training which helped them gain command over the tools in no time. Our APCCE would monitor those online classes through the OTLP app in which we uploaded the links of the recorded classes. Even after the commencement of offline class work, we use these platforms to conduct webinars, inter-college conferences etc. Our faculty and students are encouraged to do online courses on platforms such as SWAYAM, ARPIT, MOOCS etc. Further, the APPCCE initiative of Learning Management System [LMS] which is a storehouse of video classes created by the subject experts among GDC faculty members is also utilized extensively by our students to learn content online.

Extended Profile

1.Programme

1.1

12

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 **357**

Number of students during the year

File Description	Documents
Data Template	View File

2.2 **121**

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 **90**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 **26**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 **55**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**12**

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Data Template	View File

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2.1 Number of students during the year	**357**

File Description	Documents
Data Template	View File

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File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**90**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**26**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**55**

File Description	Documents
Data Template	<u>View File</u>

4.Institution

4.1 Total number of Classrooms and Seminar halls	**16**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**12**
4.3 Total number of computers on campus for academic purposes	**70**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The overarching objective of our college is to transmit high quality education that suits the time and needs of its stakeholders in an innovative and effective way aiming at the all-round development of the students. Having been affiliated to Vikrama Simhapuri University, Nellore our institution adopts the curriculum incorporated by the University and designed by Andhra Pradesh State Higher Education Council (APSCHE). At the outset of each academic year, the faculty of the college prepare Annual Curricular Plans of their respective subjects as per the academic calendar laid down by the university.

Preparing the Lesson Plans well in advance, the lecturers transact the lessons productively through both conventional and advanced ICT enabled methods of teaching. The same is recorded in the Teaching Dairy and Activity Registers maintained regularly by the faculty besides entering the same in the mobile application of Teaching Learning Process which is administered

by the Commissionerate of Collegiate Education, A.P. Most of the teaching-learning process is carried out through student centric and activity- based pedagogy wherein different activities such as group discussions, debates, guest lectures, workshops, quizzes, student seminars, field trips, industrial visits, assignments, project works etc. take place at regular intervals involving all levels of learners actively. In addition to the prescribed syllabus many add on/certificate courses are conducted by various departments for additional inputs.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://gdcvenkatagiri.ac.in/documents/1.1.1_AQAR_2021-22.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Being an affiliated college of Vikrama Simhapuri University, the college has to stick to the academic calendar proposed by the university. However, the university just frames the outline of it giving the affiliated colleges enough scope to plan and implement various activities and events that will enrich the learning experiences of the students. So, the college academic committee, under the chairmanship of the principal, holds a meeting with the staff at the beginning of every academic year and designs the institution's Academic Calendar.

Conducting Continuous Internal Assessment occupies a major part in our Academic Calendar. The college Examination Controller, with the co-ordination of all department heads, prepares the Internal Assessment Schedule in accordance with the Academic Calendar of the University. All the faculty, then, conduct Subject wise Assignments, Student Seminars, Quizzes, Group Discussions etc. in addition to the two Internal Tests as per the Annual Curricular Plans to assess and record students' performance at regular intervals. All this assessment process is carried out in a fair and transparent manner under the constant and effective supervision of the Principal. We had to be a bit more flexible in terms of the strict implementation of the Academic Calendars during the COVID-19 giving high priority to the safety of both the students and faculty. However, we tried our best to conduct some of the activities and assessments

online during lockdown period.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://gdcvenkatagiri.ac.in/documents/2021-22_Academic_calander.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

04

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

05

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

81

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

81

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Cross-cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics are an integral part of the curriculum that the college incorporates for its students through curricular, co-curricular, and extra-curricular activities.

Human Values and Professional Ethics: To inculcate awareness of human values and ethics, theAPSCHE prescribed a Life Skills Course titled "Human Values and Professional Ethics" for first semester students. This course helps the learners imbibe values

and professional ethics. Besides this, various awareness programmes on values and ethics are organized through the NSS, NCC and Consumer Club.

Gender: In order to create gender sensitization and equality, the college has constituted a Women Empowerment Cell (WEC). The Women Empowerment Cell observes International Women's Day, National Girl Child Day, Women's Equality Day etc. Apart from these, the cell also organizes various awareness programmes on women's education, women empowerment, child marriages, anti-dowry, women trafficking, gender equality etc. in association with ICDS and other NGOs.

Environment and Sustainability: Under the Life Skills Course, APSCHE made Environmental education a compulsory subject for all third semester students. This course helps the student understand the importance of the environment and the sustainable use of natural resources. Furthermore, the college's Eco Club, NSS, and NCC raise awareness about the environment and sustainability by actively involving students in activities such as plantation and swachh bharat programs, as well as by observing various environmentally significant days.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

20

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

267

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://gdcvenkatagiri.ac.in/documents/2021-2022_feedback_analysis_and_ATR.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

230

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

169

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Our institution practices continuous and comprehensive evaluation process when it comes to assessment because we believe that student progress is to be monitored at regular intervals in order to modify and improve the teaching learning strategies. We have both internal and external evaluation to ensure such assessment. At the beginning of every academic year students are divided into slow and advanced learners based on their performance in the previous semester exam. The slow learners are adapted by the respective subject lecturers through mentor-mentee system thereby counselled and motivated at certain intervals to inclusive self confidence among them. The slow learners are conducted remedial coaching and study hours before and after the regular class work. Several slip tests and assignments are conducted to ensure their learning.When it comes to advanced learners ,our faculty organize various add on/certificate courses coaching for competitive exams and carried out micro project works to enhance their skills and knowledge through platforms such as JKC,APSSDC,SWAYAM,MOOCS. We encourage peer learning where in the slow learners are assisted by the advanced learners.

File Description	Documents
Link for additional Information	https://gdcvenkatagiri.ac.in/documents/1.1.1%20Additional%20info%20link.pdf
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
357	26

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our primary objective is to make them acquire skills but not just theories, concepts and facts. Therefore Our lecturers practice learning-by-doing approach wherein they conduct numerous practical sessions both in laboratory and natural settings to provide students rich hands-on experience. Likewise, all the departments organize field trips, industrial visits, aqua visits, student seminars, project works, student survey reports, assignments etc. Our students are provided abundant opportunities to participate actively in events such as group discussions, debates, quizzes, paper presentations, celebration of various days , awareness programmes and different academic competitions. It also promotes peer learning and participative learning among them. While teaching new concepts, the lecturers use strategies of brain-storming and mind-mapping. Such strategies inculcate problem-solving skills also among them.We present video lessons, power points, online motivational speeches, live parliament and assembly sessions etc. on the digital screens to provide diverse inputs to the learners. With the objective of creating national and global exposure, we enroll the interested in IT skill enhancing online courses offered by TCS Ion, IBM P.Tech CISCO Net academy, SWAYAM and MOOCS. Our JKC wing monitors and guides the registered candidates of the above courses for successful completion of them.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://gdcvenkatagiri.ac.in/documents/1.3.2_1678355160_9645.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution has been dynamic in terms of adapting itself to the latest trends and tools of teaching and learning. The

college is well equipped with the advanced ICT enabled teaching learning tools such as three huge smart boards, one virtual classroom, four LCD projectors, one KYAN community computer and thirty laptops. All the above equipment are connected with high speed internet for the purpose of utilizing online resources. In view of the COVID-19 pandemic situation, the college was subscribed with G- Suite for conducting uninterrupted and recorded online classes and assessment. Our faculty prepares PPT's, video lessons, various text documents to make the classes more lively and interesting. They are also uploaded in the LMS portal which can be accessed by all the students across the state. At the same time all our students are also registered in the LMS portal to get access to make the most of the resources prepared and uploaded by subject experts across the state. Online assessment tools such as Quiziz, Kahoot, Google forms, Testmoz, etc. are used extensively by our lecturers. Regular correspondence with students is maintained through whatsapp groups administered by class teachers.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://gdcvenkatagiri.ac.in/documents/4.3.1.IT%20facilities_removed.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

25

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

26

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

20

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

59

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

We implement a well-devised mechanism for internal assessment which is for 25% of the total marks in every course as per the norms of VikramaSimhapuri University. We take 3 criterions into account to award these marks. Firstly, we conduct two mid-term exams with a gap of at least one month between them in each semester and take the average of them for 15 marks. Secondly, 5 marks are allotted for students' active participation in activities like Student Seminars, Group Discussions, Debates, Quizzes, Field Trips etc. and the last 5 marks are for subject assignments. In addition to the above formal internal assessment process, our faculty conduct several other Weekly and Monthly tests in both offline and online mode to ensure that the teaching and learning are going on the right track. These tests help us to diagnose where the students are lagging behind so that we can plan Revision or Remedial classes. We also make use of online testing tools such as Quizziz, Kahoot, Testmoz, Plickers etc. to carry some these tests. Since theinstitution believes that assessment should be ongoing and comprehensive, we make it an integral part of our classroom activity.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://gdcvenkatagiri.ac.in/documents/Academic-calenders/VGDC_Academic_Calender_2021_22.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Since our institution is an affiliated college, internal assessment process takes place at college level itself whereas the procedure of the external examinations is taken up at the affiliating university level. However, the college takes care of all the student grievances pertaining to both the examinations resolving them within the stipulated time in an indisputable manner.The college Examination Cell, lead by one the senior faculty, is instrumental addressing all these grievances efficiently. When it comes to Internal Assessment, the students are familiarized with all the parameters of evaluation such as Assignments, Seminars/Group Discussions/Debates/Field Trips right at the beginning of each semester. After the criterion-wise evaluation, the consolidated marks of the same are

displayed on Departmental Notice Boards. Disparities are brought to the notice of the concerned course instructors who will resolve them. In case of further discrepancies, they are addressed by the concerned head of the department within three days in a fair manner. The Examination Cell or even the Principal may come to students' rescue if any further complications/complaints arise. But, no such instance has occurred in our college so far because all the faculty carry out internal assessment in an unbiased manner.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://gdcvenkatagiri.ac.in/grievances.php

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Outcome Based Education is one of the chief characteristics of our college. So, our primary endeavour is to communicate it well in advance to the students as well as their parents so that they can choose the programmes that suit their needs. The general outcomes of all the programmes and courses offered at the institution are framed by the affiliating university in accordance with the guidelines of APSCHE. Being an affiliated college, we incorporate them. However, the specific objectives of each course are prepared by the respective departments and the Principal approves them after making necessary suggestions. Since the lecturers involve themselves in designing the outcomes, they are well aware of them. The approved outcomes are displayed on the college website. The same are also affixed on departmental notice boards at the beginning of each semester. All the subject teachers discuss the syllabus, course outcomes and objectives in addition to the pattern of semester question papers in the initial days of each semester in order to direct the students towards achieving them. We also ensure that our teaching methods as well as assessments procedures are instrumental in fulfilling the desired outcomes by the end of each course and programme.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://gdcvenkatagiri.ac.in/documents/2.6.1_web.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The evaluation of attainment of programme outcomes is done at institution level whereas the course outcomes is done at department level. These Outcomes are generally divided into two categories i.e. Skill Based Outcomes and Knowledge Based Outcomes. Activities such as Project Works, Assignments, Seminars etc. besides the practical exams, which are conducted at frequent intervals, help us evaluate the achievement of Skill Based Outcomes.

With regard to the Knowledge Based Outcomes, each subject faculty conduct several slip tests and two mid-term exams to diagnose whether the teaching and learning are going towards reaching the outcomes. In case they are not, we modify our strategies and implement the suitable techniques to reach them. When the semester end exam results are announced, we assess how far the course outcomes are attained by the students department wise. Based on this analysis, we make decisions concerning the steps to be taken for better attainment of the course outcomes in the upcoming courses. We also take course wise students' feedback in this regard.

When it comes to the attainment of Programme Outcomes, the College Academic Committee lead by the Principal evaluates it at the end of each academic year.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://gdcvenkatagiri.ac.in/documents/attainment_final.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

59

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	https://gdcvenkatagiri.ac.in/documents/results_proof.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://gdcvenkatagiri.ac.in/documents/2021-2022%20feedback%20analysis%20and%20ATR.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	*View File*
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	*View File*

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	*View File*
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

1

File Description	Documents
Report of the event	*View File*
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	*View File*

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

11

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

3

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution is devoted to carve out a generation with Civic Sense and Social Responsibility. In order to achieve this objective, we involve the students in numerous Extension Activities and help them gain a deeper awareness of the socio-cultural environment of the community. Such participatory learning experiences not only supplement to their classroom learning but also lead to the holistic development of their personality. The NSS units, Red Ribbon Club, Eco Club and Women Empowerment Cell of the college play crucial roles in organizing these Extension Activities. The NSS, which educates students through Community Service, enrolls all the interested students

as volunteers and engage them for at least 240 hours in different service activities such as Campus Cleaning, Plantation, Celebration of Important Occasions, Swatch Bharath, Orientation Programmes, Fund Rising for Victims, Cultural Programmes, Rallies and awareness camps on Plastic Ban, Aids, Traffic Rules, Road Safety, Fuel Conservation etc. A Yearly Special Camp is conducted for 7 days during which events like Free Medical Check Ups, Blood Donation, Plantation Drive etc. take place. The services rendered by the unit especially during COVID-19 Pandemic were immeasurable. Red Ribbon Club creates awareness on HIV and Aids, Importance of Blood Donation, Disaster Management etc. through seminars and rallies.

File Description	Documents
Paste link for additional information	https://gdcvenkatagiri.ac.in/documents/3.4.3%20Extension%20activities.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

3

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

25

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	[View File](#)

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1331

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

9

File Description	Documents
e-copies of linkage related Document	[View File](#)
Details of linkages with institutions/industries for internship (Data Template)	[View File](#)
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

9

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college, which is set up in an expanse of 18 acres, has a rich academic ambiance with all the necessary infrastructural facilities. The building is in two floors in which the ground floor accommodates the Administrative Block, Science Wing (Labs of Physics, Chemistry, Botany, Zoology and Computer Science) and Commerce Wing.

- **All the classrooms are well-ventilated and comfortablyfurnished.**
- **There are 3 Digital Classrooms with huge Smart Boards and Sound System to transact ICT enabled lessons.**
- **A Virtual Classroom gives access to various online content delivery platforms and live conferences.**
- **All the science laboratories are well-equipped with advanced tools.**
- **JKC cum ELL lab consists of 30 computers and a KYAN. APSSDC Lab has 30 laptops which are issued to students when they attend online certificate courses.**
- **There are enough number of LCD's, printers, scanners and computers to fulfill all the academic and administrative needs.**
- **Computer Lab consists of computers and all the campus is Wi-Fi enabled.**
- **College Library contains over 31,111volumes in addition to**

the access to INFLIBNET-NLIST e-resources. For remote
access VGDC Library developed E-Learning portal for staff
and students to access e-Resources.

- We have a fully furnished Gym besides all the necessary
games and sports equipments.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://gdcvenkatagiri.ac.in/documents/4.1.1.infra facilities.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

As the institute aims at the all-round development of its
students, we give due importance to cultural activities, games
and sports. In addition to organizing regular college events,
the college hosts several District, Inter Collegiate and
University level sports and cultural meets. We have the
following requisite facilities and personnel to promote them.

- A vastly experienced and well qualified Physical Director.
- A large playground of 2.5 acres
- Separate tracks for various athletic events
- Game courts for Volleyball, Ball Badminton, Kho-Kho,
  Shuttle, Kabaddi and Tennis-coit
- Adequate number of boards for Chess, Caroms and Table
  Tennis.
- Sports kits of Cricket, Volley Ball, Shuttle, Ball
  Badminton etc.
- A well equipped Gymnasium Two spacious conferences halls
  are used for Yoga training and cultural events
- An Open-Air Stage and good sound systems for conducting
  events like Anniversary and Cultural days
- Sports uniforms and tools required for cultural events are
  available

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gdcvenkatagiri.ac.in/documents/Sports,_gym_and_Cultural_actvities.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

7

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gdcvenkatagiri.ac.in/documents/IT_Facilities.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

12

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library automation is processing with e-Granthalaya-4.0 version and enterprise edition of National Informatics Centre, New Delhi. The eGranthalaya is a Digital Platform developed byNational Informatics Centre,Ministry of Electronics and Information Technology, Government of India for Government Libraries. Under the platform, NIC provides a complete ICT solution with integrated Library Management Software, Digital Library Module, and Cloud hosting environment. E-Granthalaya is useful to transform traditional libraries to eLibrary with Digital Library Services which includes, automation of in-house activities of libraries, digital library integration, and to provide various online member services using Single Window Access System. Annual membership of INFLIBNET-NLIST is paid which give access to eresources like e-Journals and e-books. The college librarian has developed a Google site to access categorized online e-resources from available Internet Open Access Resources by developing through ELearning Portal via College website. Which provides National Digital Library of India (NDL), SWAYAM, CCE, Swayam Prabha, Shodh Sindhu, N – List, e- Pathshala, MHRD virtual labs and Spoken Tutorial by IIT Bombay and subject wise e-Books, Subject wise e-Journals, e-dictionaries, e-encyclopedias, e- Competitive exam resources , e-Atlases etc.

File Description	Documents
Upload any additional information	[View File]()
Paste link for Additional Information	https://eg4.nic.in/GOVCOLLEGE/Account/DatabaseLogs.aspx

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

90

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has abundant IT infrastructure which is regularly reviewed and frequently updated as per the requirements of its stakeholders.

- **We could set up 3 Smart Classrooms, 1 Virtual Classroom,**

and two seminar halls with ICT facilities with the grants of RUSA.

- 7 of our classrooms have LCD facilities and five of them are Wi-Fi enabled as well.
- A Computer lab and an English Language Lab (ELL) with 30 computers each in addition to 30 laptops provided by the APSSDC are available for students' use.
- All the departments have at least one computer and a printer for regular academic and administrative purposes.
- The whole college campus is Wi-Fi enabled with 3 Broadband connections and three routers.
- The internet bandwidth is increased every year and at present it is at 100 MBPS speed. All are faculty are good at using ICT enabled methods of teaching and they keep updating themselves by attending various Orientation/Refresher/Faculty development programmes.
- The library is equipped with INFLIBNET-NLIST e-resources.
- There are 3 advanced biometric devices to capture the attendance of the faculty as well as students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://gdcvenkatagiri.ac.in/documents/4.3.1.IT_facilities_removed.pdf

4.3.2 - Number of Computers

70

File Description	Documents
Upload any additional information	[View File](#)
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

6.23

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The organization follows certain effective systems and procedures to utilize, maintain, monitor and update all the physical, academic and support facilities. Various academic and administrative committees involving both the teaching and non-teaching faculty to ensure smooth functioning of the institute with transparency.

The Finance Committee headed by the Principal takes care of theutility of the Restructured Course fee and funds received under different heads for the maintenance of college infrastructure. The repairs and renovation works of the building, electricity, classrooms, water facility are looked after by the committee.

The Purchase Committee consults the heads of all departments and

laboratory in charges to enlist the required indent which is purchased as per the govt. norms.The Stock Registers of departments and labs are duly maintained by the concerned heads and the same are verified every year during Annual Audit. The librarian procures the required books based the proposals of the H.O.D's utilizing the funds from Restructured Fee and SC, ST Book bank.The Physical Director looks after the purchase and maintenance of the sports complex. The NSS coordinator maintains greenery on the campus while the sweepers and gardener ensures cleanliness.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[https://gdcvenkatagiri.ac.in/documents/Sports, gym and Cultural actvities.pdf](https://gdcvenkatagiri.ac.in/documents/Sports,_gym_and_Cultural_actvities.pdf)

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

277

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by

the institution / non- government agencies during the year

277

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://gdcvenkatagiri.ac.in/documents/5.1.3(2021-2022) AQAR.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

180

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

180

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**B. Any 3 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

10

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

13

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

13

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

8

File Description	Documents
e-copies of award letters and certificates	[View File](#)
Any additional information	[View File](#)
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our organization has constituted an active student council that comprises of representatives from all classes to imbibe the qualities of leadership, team spirit, decision making, problem solving, organization and sense of responsibility. Studentsare also placed in various college level committeesClass Committees The committee often meets to discuss mainly the academic issuesrelated to all the courses of the programme and provides constructive feedback to the respective subject faculty. Cultural Committee: A college cultural committeeis set up at the beginning of every academic year to plan and perform various cultural events. Sports Committee The institution has sports infrastructure including various game courts, sport tracks and also a gymnasium.The committee offers coaching for various intercollegiate, university, zonal and national level competitions. Discipline Committee Some of the students are involved in college discipline committee which is headed by college P.D. This committee ensures order and discipline in the college. NSS & NCC These two committees are constituted mainly with student volunteers willing to take part in community development and military services. These committees play a vital role in creating awareness about various socialissues by organizing various rallies, relief fund collections, special camps etc.

File Description	Documents
Paste link for additional information	https://gdcvenkatagiri.ac.in/documents/committees/VGDC_Committees_2021-22.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

14

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a registered alumni association that gathers together at least twice a year to create and sustain cordial affinity between the present and former students of it. It has rich alumni network with its old students. The alumni helps the institution in the following ways. Providing Infrastructural facilities The college alumni has been proactive in contributing much needed infrastructural facilities such as furniture, sports accessories, drinking water etc. Promote Admissions Our alumni association is quite active in increasing the admissions of the institute not only through words of the mouth advertising but also by creating positive buzz on the social media platforms. Mentorship and Career Guidance The alumni members working in the academic sector are invited for guest lectures. Such invited

talks from the former students motivate and inspire the present learners in addition to gaining vast knowledge and experiences from them. Training and CoachingSome of the alumni volunteered to take up the responsibility of giving physical training coaching to the students for various competitive exams such as CRPF, Police and Army services.

File Description	Documents
Paste link for additional information	https://gdcvenkatagiri.ac.in/about-alumni.php
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: To nurture young minds towards academic excellence and social relevance, relying on the principles of scientific temper, ethical perseverance and patriotism, in order to shape them as responsible citizens of the 21st century. Mission: To disseminate holistic education with emphasis on life and career skills. To leverage digital tools for the alleviation of socio-economic and educational backwardness among students. To provide outcome-based education for fulfilling the aspirations of both the individuals and the nation. Headed by the principal, the entire college administration adheres to the vision and mission statements of the institution. Further, we are guided and oriented by the APCCE and Vikrama Simhapuri University as ours is an affiliated college. The CPDC and the Staff Council are instrumental in materializing the vision of the organisation. The following initiatives help to stay in tune with the mission statements. Implementation of revised CBCS framework which incorporates life skill courses, skill development courses. Caters to the educational needs of the marginalised sections,as

the majority students in the college are from SC, OBC and ST categories. Usage of ICT tools in teaching and learning process. Students participation in co-curricular activitieshelps to achieve academic excellence. Active participation in extra-curricular activities through NCC, NSS, Eco- club, Women Empowerment cell, Youth Red Cross.

File Description	Documents
Paste link for additional information	https://gdcvenkatagiri.ac.in/vision-mission.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The governance structures are decentralized and all the stakeholdersare taken into confidence. As a result, the leadership is empathetic and administration is efficient. Administrative structures were well established and personnel roles were well defined.Principal discharges his duties based on the recommendations of various committees constituted annually. IQAC, CPDC, Staff Council, Restructured fee committee are some of the key committees.Minutes and resolutions of these committee meetings are circulated to all the faculty members. At department level, the head convenes departmental meetings to draft curricular plans and other academic activities. The departments have freedom to undertake various activities. Every faculty member is well informed about all the proceedings and procedures. Student interests are duly considered in the decision making process. Class representatives were nominated from every class based on their academic merit and active participation. Student council consists of all the class representatives and it is included in thedecision making process. Feedback from all the stakeholders is collected, analysed and appropriate actions are taken in consultation with respective committees. Thus, the institution practices decentralization principle and participatory model to foster unity in vision and integrity in action through collaboration among stakeholders.

File Description	Documents
Paste link for additional information	https://gdcvenkatagiri.ac.in/documents/committees/VGDC_Committees_2021-22.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

In order to realise the vision of the college, college prepares academic calendars according tothe guidelines given by the affiliating university and APCCE. Accordingly,the college is administered by the Principal along with IQAC and various committees. Primary objective is to reorient the teaching learning process in the context of COVID-19 pandemic. In the near future, the college aspires to become the leading educational institution in the region which can produce employment ready graduates. In the long run, the college strives to emerge as the educational hub offering diverse courses. As the college plans to introduce PG courses from 2022-23, there will be shortage of classrooms. Hence, it is resolved to prepare proposals for additional classrooms under RUSA 3.0 or Naadu-Nedu of state government.In addition,12 acres of campusis remaining unutilised. Therefore, plans are delved for landscaping of campus.Faculty are promoted to undertake research activities and to apply for MRPs from various funding agencies. It is worked out to improve employable skills among students through certificate courses from CISCOs NetAcademy, TCS iON and JKC.The overall quality of the college has to be enhanced in tune with the quality standards set by ISO.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://gdcvenkatagiri.ac.in/documents/naac/c-vi/RUSA-DPR.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

As the college is a public institution, all the constitutional principles and government mandates are strictly followed. Accountability, Responsiveness and Transparency are the hallmarks in the functioning of the college. From the organogram of the college it is evident that there is well delved administrative structure and the service rules of the Government of Andhra Pradesh ensures that the personnel discharges their duties effectively. The functioning of the college is guided by the Affiliating university and APCCE. At the college level, the Principal acts as the academic and administrative head. He delegates his powers to various committees such as IQAC, Admission Committee, Academic Committee, Examination committee, NSS Committee, Library Committee, Time-table Committee, Grievance Redressal Cell, Anti-Ragging Committee, etc. The administration of the college is governed by the service rules and procedures of Government of Andhra Pradesh. APSCHEis the statutory body of the government to takepolicy decisions. Whereas, the CCE and principal oversees the functioning of the college. Recruitment of faculty is done by APPSCand supporting staff are recruited by the government through various modes. Accordingly CCE/RJDCE issues appointment proceedings. Promotions and Career Advancement Schemes (CAS) will be taken up by the CCE as per UGC guidelines.

File Description	Documents
Paste link for additional information	https://gdcvenkatagiri.ac.in/documents/Organogram.pdf
Link to Organogram of the Institution webpage	https://gdcvenkatagiri.ac.in/documents/Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college takes all the possible effective welfare measures for both the teaching and non-teaching staff.

Health Welfare:

- 20 Medical leaves per year which are carried forwarded if not availed.
- 5 additional leaves per year, paid maternity leave for 6 months for the first two deliveries and 14 days of tubectomy leave for women.
- Male employees are eligible for 15 days of paternity leave and 7 special leaves when their wives undergo tubectomy
- Health Card and Medical Reimbursement facilities for families

Child Care Measures

- 180 days of child care leave for women which can be availed with intervals on need basis.
- Fee reimbursement of 2,500/rs per year for children educational fee

Professional Growth

- Several in service trainings are conducted for professional growth.
- Increments for procuring higher qualifications like M.Tech, M.Phil and Ph.D for teaching faculty Higher Education Leave for both teaching and non-teaching staff.
- Periodical increments, promotions, AAS or CAS

Financial Welfare

- **6 and 30 Earn Leaves respectively for teaching and nonteaching staff per year**
- **Insurance policies like APGLI and GIS PF,**
- **family pension, gratuity and commutation of pension**

General Welfare

- **Staff Club to promote healthy relations and to celebrate multicultural festivals.**
- **Recreation facilities in college**
-

File Description	Documents
Paste link for additional information	https://gdcvenkatagiri.ac.in/documents/6.3.1.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

8

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance appraisal system for the teaching staff is two folded. First, internal assessment is carried out by the Principal and IQAC by collecting feedback from the students and

parents at the end of every academic year.The Principal makes necessary suggestions if improvement is required. The second appraisal system is known as Academic Audit during which external examinersvisit all the departmentsand examine the performance of individual faculty by verifying the records, registers and reports of the activities. At the end of the audit the examiners award grades/ranks to the individuals as well to the college based on the UGC prescribed formats of Annual Performance Indicators. Both the internal and external assessments look into the individual's involvement in Extension activities, Research contributions in addition to their academic performance. The performance appraisal for the non-teaching staff is assessed by the principal by collecting necessary reports from the concerned Heads of the Departments they are affiliated to. The reports of the appraisal is sent to RJD Guntur and the same will be considered during the promotions and transfers of the non-teaching staff.

File Description	Documents
Paste link for additional information	http://apcce.gov.in/ASAR2022
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute maintains financial transparency in all aspects of administration. Funds received from various sources are utilized solely for the benefit of the stakeholders in a fair and explicit manner following the resolutions taken by various committees of the college. The receipts, vouchers and utilization certificates are obtained from the concerned agencies and are updated duly in the records and registers maintained by the persons in charge. They are verified and audited at regular intervals both by internal and external committees. The internal audit is taken up thrice in a year by the financial committee of the institute headed by the Principal. The committee verifies the stock registers in addition to the income and expenditure statements of all departments and various wings such as RUSA, UGC, Exam Cell, CPDC, Alumni, Scholarship, DRC etc. and any discrepancy is brought the notice of staff council to initiate appropriate

actions. However, no such disparity is found so far. The external audit is carried out once a year by both the department and the govt. of A.P. The Audit General team of A.P and RJDCE team appointed by the CCE AP audited the income and expenditure statements of 2021-22.

File Description	Documents
Paste link for additional information	https://gdcvenkatagiri.ac.in/documents/6.4.1_compressed.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

It being a government college of Andhra Pradesh most of the institute's regular funds are received from the state govt. The salaries of both the teaching and the non-teaching staff and general maintenance expenditure is met from this source. Second important source is UGC which sanctions grants based on our NAAC grade. RUSA is yet another significant sponsor of funds for the development of the institution. The college received a fund of 2 crore rupees in 2017 with which we could build 2 conference halls and 2 additional classrooms besides equipping the institute with 3 Digital classrooms with huge Smart Boards. A solar power generating system is also installed with these grants. Tuition free from the student is also a potential

financial resource for the institute. We often mobilize students to pay the fee in time and utilize the same scrupulously for providing them rich and diverse learning experiences. The institute approaches several donors, NRI's and alumni members for funds mainly in the form of required facilities or tools. All the funds received are utilized to the core for the benefit of the students and the utility and audit certificates are submitted to the concerned authorities in time.

File Description	Documents
Paste link for additional information	https://gdcvenkatagiri.ac.in/documents/23628_78_1690825770.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Since providing need based quality education is the primary motive of the institution, it is very essential to adopt appropriate pedagogical tools. Especially, the academic year 2020-21 posed new challenges to us owing to the COVID-19 pandemic situation. We had to adopt different online teaching-learning tools and methodologies as 80% of the class work was carried out through online mode due to lockdown restrictions. The IQAC organized several training sessions on using online teaching platforms such as Zoom, Teachmint, Google Classroom and Google Meet. Further, the institute provided laptops and internet connectivity for the required faculty to carry out the online classes effectively.After resumption of offline classes it is resolved to execute blended learning strategies for better learning outcomes. Generally, the learning outcomes of each course are framed at the beginning of each semester. Based on them all the lecturers prepare Annual Curricular Plans and Lesson Plans. We execute them accurately and at the end of each semester we assess whether the intended learning outcomes are achieved by the students. If they can't, the individual faculty sorts out the alternative methodologies to be implemented for the upcoming batches.

File Description	Documents
Paste link for additional information	https://gdcvenkatagiri.ac.in/iqac-meetings.php
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Visvodaya Government Degree College has robust mechanism to review its functioning and operations. IQAC plays a pivotal role in streamlining processes, structures and methodologies. Various quality enhancement initiatives are brought into force for improving learning outcomes. Annually, the internal and external academic audits are conducted. Periodically, departmental reviews are conducted to monitor theprogress. At the college level, Academic, Administrative and Developmental Performance Indicators of the Institution (AADPI) is reviewed by the RJDCE every year. Similarly, the Academic Performance Indicators (API) of the lecturers is also reviewed by the Principal. Feedback mechanism from stakeholders and the action taken reports of the IQAC are instrumental in filling the gaps. The annual academic calendar guides in transacting the curriculum as per norms. The departmental records and reports are key indicators for the incremental changes brought in the functioning of the college. Extension activities, result analysis, on the job trainings, industry linkages and placements are periodically conducted to enhance learning outcomes. Above all, IQAC provides orientation and guidance to all the stakeholders for ensuring effectiveness and efficiency in the teaching learning process.

File Description	Documents
Paste link for additional information	https://gdcvenkatagiri.ac.in/documents/2021-2022%20feedback%20and%20ATR.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for	**A. All of the above**

improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	

File Description	Documents
Paste web link of Annual reports of Institution	https://gdcvenkatagiri.ac.in/naac.php#Criterion-6
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Women Empowerment Cell which is instrumental in promoting gender equity in all respects. The cell prepares the Annual Gender Sensitization Action Plan at the outset of every academic year aiming at an inclusive, gender-responsive workforce. Accordingly, the Cell organizes seminars, awareness meetings, rallies etc. to sensitize the students about human rights, women rights and reservations, anti-dowry, child marriages etc.

    1. Safety and Security:

The college takes all the necessary safety measures to create a free and secured environment for the female students, lecturers and non-teaching faculty. We have a strong compound wall, two watchmen, CC camera surveillance that prevent the entry of anti-social elements. The discipline committee and the anti-ragging cell ensure internal safe keeping.

    1. Counselling

To nourish the adolescent female minds, the Women Empowerment Cell organizes frequent counselling sessions in groups as well as to individual girls. We also invite guest talks from eminent women to inculcate strong values, positive attitude and emotional intelligence among them.

1. Common Rooms

The women faculty have separate staff room with attached washroom facility. The girl students have a waiting hall to stay at in case of any sickness or inconvenience.

File Description	Documents
Annual gender sensitization action plan	https://gdcvenkatagiri.ac.in/documents/Annual_gender_sensitization_action_plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://gdcvenkatagiri.ac.in/documents/7.1.1_AQAR_2021-22.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institute tries its level best to reduce the wastage of valuable resources like water, electricity, gas, paper and we have a sound mechanism to manage the unavoidable wastage.

Solid Waste Management:

- Every classroom, lab and main corridor has a dustbin to discard the waste materials.
- Use of Bio-degradable solid materials is encouraged and such waste is collected for Vermi-composting.
- The municipal authorities collects non-degradable solid waste. Awareness signboards are placed at important corners to promote cleanliness.

Liquid Waste Management:

Liquid waste is formed mainly in the science laboratories. Most of it is directed to the plants and trees present right in front of the labs while the chemicals mixed liquid waste is dumped in a small pit. The college has a rain water harvesting pit into which the rain water is channelized. RO reject water and overflowing water from the overhead tanks is directed to Botanical Garden and is used for its maintenance.

E- Waste Management:

The college tries to avoid e-waste by repairing the damaged computer and electrical products time to time. In case they can't be repaired, they are exchanged for new products. We seek the permission of AP CCE to auction sale the dilapidated computers

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	[https://gdcvenkatagiri.ac.in/documents/7.1.3 AQAR 2021-2022.pdf](https://gdcvenkatagiri.ac.in/documents/7.1.3_AQAR_2021-2022.pdf)
Any other relevant information	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants**	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**C. Any 2 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Integration and involvement of all stakeholders alike' is the main principle exercised by the college management to create an inclusive working and learning environment on the premises. Mutual respect, individual freedom, self-identity, self-respect and equal recognition are practiced among the staff and the students. The following initiatives are followed in the college to promote an inclusive atmosphere.

- Individual's interests and skills but not the diversities that are considered in assigning duties and activities.
- Uniform for students and certain dress code for staff are implemented.
- Positive and unbiased classroom atmosphere is observed. Students' diversities of ethnicities, religion, caste, sex, economic backgrounds, learning levels are valued and

embraced

- **Multiculturalism is encouraged through numerous cultural activities and student interactions are emphasized. Though we don't celebrate religious festivals, we observe public and optional holidays on all important festivals of Hindu, Muslim and Christians alike which signifies equal respect and tolerance among all religions.**
- **The Muslim and Christian students as well as staff are given special permissions to observe fasting during the Ramjan and Christmas months.**
- **Any kinds of atrocities against minorities of religion, caste, sex, disability etc. are viewed seriously and the offenders are punished as per law.**

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	[View File](#)

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The organisation carries out various curricular, co-curricular and extra-curricular activities to sensitize its stakeholders to the constitutional obligations of values, rights, duties and responsibilities. Our first semester curriculum contains a Foundational Course on Human Values and Professional Ethics in which most of these elements are dealt with in greater detail. Our language teachers deal with this paper in such a way that all these values are imbibed in the students rather than enabling to pass out in the exam. Most of the teaching is done through discussions on current issues related the obligations. We celebrate all the national important occasions such as Independence Day, Republic Day, Constitutional Day, Voters' Day, Human Rights Day, Dr. B. R. Ambedkar's Birthday etc. during which we create awareness of the above elements. We also conduct several competitions like essay writing and elocution in which students present their knowledge of the values, rights and responsibilities. The NSS and NCC wings of the college promote the fundamental duties and responsibilities of citizens by organising different camps and training sessions. NSS creates a sense of social responsibility and civic sense while NCC inculcates patriotic fervor and militaristic responsibilities

among them.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Promoting national integrity, peace, harmony, tolerance and universal brotherhood through education is one the core values practised by the college. So, we celebrate several national and international commemorative days, events and festivals with due respect and importance.

- Participation in the celebration of Indian Independence Day and Republic Day is mandatory for all staff and staff.

- **Various competitions are conducted for students Birthdays of Gandhiji, Nehru, Sardar Patel, Dr. B.R Ambedkar, Bagath Singh, Tanguturi Prakasam, Potti Sriramulu etc. are commemorated every year to commemmorate their sacrifices.**
- **Telugu department celebrates both Internal Mother Tongue Day and National Telugu Day while the department of English celebrates International English Day.**
- **Political Science department observes Indian Constitution Day and National Voters day.**
- **Science Departments mark the importance of national science day while National Mathematics Day and Sports Day are celebrated by the respective departments.**
- **Though we don't celebrate religious festivals, we observe public and optional holidays on all important festivals of Hindu, Muslim and Christians alike which signifies equal respect and tolerance among all religions.**
- **The Muslim and Christian students as well as staff are given special permissions to observe fasting during the Ramjan and Christmas months.**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	[View File](#)

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Our institution always aims at contributing its lot to the society in addition to providing quality education to our students. So, we carry out different best practices to create social consciousness among its stakeholders. Two of our best practices are...

- **No Books Day**

Objectives:

- **To train the students in areas apart from the prescribed books**
- **To provide education needed for life along with traditional art forms**
- **To reduce the workload and to alleviate the stress ofstudents in order to make learning joyful**

B-Save to Serve:

Objectives:

- **To support the nearby downtrodden and homeless financially**
- **To inculcate social service among the students**

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Imparting quality education to enrich the lives of the downtrodden students has been one the chief priorities of the organisation ever since it was established in 1968. The college never compromises in this aspect. It always tries to uphold the quality in terms of infrastructure, personnel, materials and methods of educating the students. The college has a team of full-fledged teaching staff for all the courses to ensure effective curriculum delivery. We have as many as 25 lecturers who have been appointed through fair means of selection process. The student-teacher ratio now is 12.7:1 . 12 out of the 25 lecturers possess Ph.D degrees while seven others are pursuing it now. Most of our faculty are qualified with NET/SET as per UGC requirements. All of them are vastly experienced and highly dedicated towards realizing the vision and mission of our institute.

Our faculty implement student centric pedagogical techniques

through which they involve students actively in the process of learning and provide them rich learning experiences. The crystal clear demonstrations and application based methods that we follow enable the learners to gain real time working experience thus giving them easy access to prestigious institutions and companies.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1.To take more functional MoUs with the near by Industries/Institutions.

2.To involve Alumni effectively for the overall development of College.

3. To offer free coaching for govt. job aspirants

4. To carry out Minor as well as Major research projects

5.To encourage faculty to take up Ph.D. guideship